The New India Assurance Co. (Employees') Pension Fund
New India Assurance Bldg., Ground Floor, 87 M. G. Road, Fort, Mumbai 400001
Phone : 022-22708254/285/294/598
email : nia.lifecertificate@newindia.co.in, pension.ho@newindia.co.in

Pension Cell/RO CODE/RP/2025-2026 December __,2025

Name:
Address:

Affix a recent passport size photograph

Dear Sir,

Re. : Life Certificate for the year 2026

You are aware that as per the General Insurance (Employees') Pension Scheme 1995, you are required to submit a Life Certificate every year. Form of Life Certificate to be executed by you after taking into account the instructions stated therein is given here below. **The form should be dated January 01, 2026 or any subsequent date thereafter so as to reach Pension Cell on or before January 31, 2026 in order to enable us to advise LIC to release the Pension from Feb-26. In case of non-submission of life certificate we would not be in a position to release pension to you.**

**This certificate should be certified by:

- Class I Officer of the Company from which the employee retired along with seal (or)
- Gazetted Officer alongwith Seal (or)
- Registered Medical Practitioner alongwith Seal (or)
- An Officer of any Bank where an account is maintained by the pensioner / family pensioner alongwith seal.
- In case of pensioner /- family pensioner residing aboard it should be attested by Indian Consulate /

Embassy. Thanking you,

Yours faithfully,
Sd/-
Chief Manager
Computer generated letter does not require signature

FORM OF LIFE CERTIFICATE

LIFE CERTIFICATE TO BE SUBMITTED BY A PENSIONER AS ON 1st JANUARY EVERY YEAR

NIA Annuity No. : **LIC Annuity No:** **PAN Number:**

Certified that I have seen the pensioner **Shri / Smt. / Kum**.
(whose specimen signature is appended below in my presence) and that **he/she** is alive on this date.

Existing Address	Change in Address, **if any**
Mobile No. :	Mobile No :
E-MAIL ID:	
*Changes in Bank Details : A/c No	
Name of Bank and Branch	
IFSC Code	

Issued at on day of January 2026.

(Specimen signature of Pensioner) ****Certifying official Signature& Seal**

Name of Certifying officer	
Occupation / Designation	
Address	

***NOTE : IN CASE OF CHANGE IN BANK ACCOUNT PLEASE ENCLOSE COPY OF CANCELLED CHEQUE OR FIRST PAGE OF PASS BOOK.**